



FOREST HILL HIGH SCHOOL
2607 Raymond Road
JACKSON, MS 39212
Phone: (601) 371-4314 / E-mail: *See Below*

Date:

Dear Parent or Guardian of _____.

The purpose of this communication is to inform you that the program is presently experiencing some difficulty with your child. I would greatly appreciate your cooperation in working with us as we try to take corrective measures and eliminate these concerns.

The attitudes and habits listed are important elements and essential to maintaining stability within the classroom. Furthermore, they must be reinforced for your child to progress into his/her best self.

These are the areas in where our concerns are based:

_____ Excessive talking	_____ Not prepared for class	_____ Is failing at this time
_____ Disturbing others	_____ Does not complete work	[see alternative assignment list]
_____ Lack of effort	_____ on time	_____ Does NOT wear
_____ Inattentive	_____ Incomplete assignments	uniform
_____ Disrespectful	_____ Missing assignments	_____ Refused to store
_____ Bad attitude	_____ Poor test scores	electronic devices
_____ Excessive tardiness	_____ No/ Low participation	_____ Other (see cadet's
_____ Excessive absences	_____ Excessive detentions	account on schoolstatus.com for
	_____ Inappropriate language	details)

_____ I am asking for a parent/teacher/counselor/ school administration conference within the next 10 days. Please contact your child's grade level counselor at 601-371-4313 for additional details.

Thank you for your time and attention in this matter. I the undersigned can be reached at lprowell@jackson.k12.ms.us, mmosley@jackson.k12.ms.us, zodom@jackson.k12.ms.us or mmcgruder@jackson.k12.ms.us or 601-371-4313, Google voice number. are listed in respective LET level canvas page.

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